

Minutes of the
HOME Board Meeting
September 19, 2013

Members Present: Mark Baldwin, Ron Buchanan, Jennifer Hanneman, John Kannard, Russell Kutz, Dennis Myers, Duane Paulson, Kathleen Schilling, Jay Schreurs and Peter Sorce

Staff: Kristin Silva and Nancy Mojica

Excused Absence: Joe Birbaum, Mark Hoefert, Christine Howard Turowski, Glenn Stumpf and Maria Watts

Guests: Sandy Scherer, Waukesha County, Bernie Juno, Christopher Lambert, Hebron House of Hospitality and RoxAnne Witte, Jefferson County Economic Consortium.

- I. The meeting was called to order by Jay Schreurs, the Board Secretary in place of the Chair who was unable to attend, with a quorum of the Board present at 9:02 a.m.
- II. The Board Secretary led the Pledge of Allegiance.
- III. On a motion by Duane Paulson and second by Dennis Myers, the minutes from the August 15, 2013 were approved.
- IV. No Public or Staff Comments were heard.
- V. The remaining CHI Rehab funds of \$28,581.24 will be reprogrammed and used to pay current invoices submitted by Wisconsin Partnership for the Core Programs. Staff passed out a letter that went out to all homeowners in 2009 informing them that they still had rehab funds available from their initial loan amount. They were also notified by phone. Homeowners were allowed to use the funds until the end of 2009. Those that chose not to use their remaining funds will have a letter in their file stating what they actually owe, so the correct payment can be made and a satisfaction can be issued when their home is sold or they refinance.
- VI. Staff reviewed the WI Partnership Fund Balance Report. The County just received the 2013 HOME allocation and we are starting to drawdown all funds to reimburse Waukesha County. The Fund Balance will reflect all payments and be more current with balances for the next meeting.
- VII. Bernie June, Director of Hebron House of Hospitality gave a brief update on the states of their 811 Project. HUD has contacted them requesting additional information, which is a sign of things moving forward. They will keep the Board updated as they hear from HUD.
- VIII. Staff sent Habitat for Humanity of Rock & Jefferson Counties a letter requesting repayment for the lot the organization purchased in 2009 in Watertown with HOME funds. Habitat has informed the Board that they are unable to construct and sell the home on that lot by the deadline of January 2014. Habitat will need to repay \$32,900 back to Waukesha County, which will be reprogrammed.

- IX. Staff presented a PowerPoint presentation of the new HOME Finale Rule and outlined the changes that are now taking place in the HOME program.
- X. On a motion by Ron Buchanan and seconded by Mark Baldwin, the meeting adjourned at 9:48 a.m.

Respectfully submitted,

Jay Schreurs
Secretary, HOME Board